

DISTRICT OF UCLUELET
MINUTES OF THE REGULAR COUNCIL MEETING
HELD IN THE GEORGE FRASER ROOM, 500 MATTERSON DRIVE
Tuesday, March 13, 2018 at 7:30 PM

Present: **Chair:** Mayor St. Jacques
 Council: Councillor McEwen
 Councillor Mole
 Councillor Noel
 Councillor Oliwa
 Staff: Mark Boysen, Chief Administrative Officer
 Marlene Lagoa, Deputy Municipal Clerk

Regrets:

1. CALL TO ORDER

1.1 **Mayor St. Jacques called the meeting to order at 7:32 pm.**

2. ACKNOWLEDGEMENT OF FIRST NATIONS TERRITORY

2.1 **Council would like to acknowledge the Yuułu?iŋ?ath First Nations on whose traditional territories the District of Ucluelet operates.**

3. ADDITIONS TO AGENDA

3.1

1. Pertaining to Agenda Item No. 8.2 DELEGATIONS: Grants in Aid Presentations:

- ADD Ucluelet Market Society - Katherine Loisette

2. Pertaining to Agenda Item No. 12.1 REPORTS: Grants in Aid and Council Contributions for 2018:

- Replace Appendix A – Criteria Schedule, Requests Schedule with the attached updated Appendix A dated March 13, 2018.

2017-001 **It was moved by Councillor McEwen and seconded by Councillor Mole**
THAT Council approve the additions to the agenda.

CARRIED.

4. APPROVAL OF AGENDA

4.1 **March 13, 2018 Regular Agenda**

2017-002 **It was moved by Councillor Mole and seconded by Councillor McEwen**

THAT Council approve the March 13, 2018 Regular Agenda as amended.
CARRIED.

5. ADOPTION OF MINUTES

5.1 February 27, 2018 Regular Minutes

2017-003 **It was moved by Councillor McEwen and seconded by Councillor Oliwa**
THAT Council approve the February 27, 2018 Regular Minutes as presented.
CARRIED.

5.2 February 27, 2018 Public Hearing

2017-004 **It was moved by Councillor Oliwa and seconded by Councillor Noel**
THAT Council approve the February 27, 2018 Public Hearing Minutes as
presented.
CARRIED.

6. UNFINISHED BUSINESS

6.1 **There was no unfinished business.**

7. MAYOR'S ANNOUNCEMENTS

7.1 **There were no announcements.**

8. PUBLIC INPUT, DELEGATIONS & PETITIONS

8.1 Public Input

There were no members of the public who wished to speak.

8.2 Delegations

Grants in Aid Presentations:

Army Navy & Air Force Veterans - Kasia Kromka and Bronwyn Kelleher

- Requested \$1,500 to help cover property taxes as they are a non-profit organization that hosts community events; \$400 for the water bills; and \$375 for beautification of the retaining wall around the cenotaph.
- Noted the group also donates funds for community events.
- Idea is to involve youth in the beautification project of painting a mural on the retaining wall.
- Project funding of \$375 will allow the group to go out and make an application for additional project funding.

Food Bank on the Edge - Michael Jewell

- Requested \$2,000 to cover bags of food for people in need.
- Provided updated information on the Food Banks operations in 2017.

Junior Canadian Rangers - Berni Herbert

- Requested: \$500 to purchase 3 new tents to take the youth hiking and cover pool rental for swim nights; and \$1170 in-kind contribution by waiving facility rental fees for weekly meetings.
- Noted that the Rangers provide volunteer support to many community events.

Pacific Rim Arts Society - Jacqueline Chamberland

- Requested \$6000 to cover year-round activities as well as Missoula Children Theatre, Youth Art Shows and mentoring, ArtSplash, Pacific Rim Summer Festival, and Cultural Heritage Festival.
- Requested \$550 in-kind contribution by waiving facility rental fees for Missoula Children Theatre performance.
- Noted that if funding is approved the BC Arts Council will provide matching funds up to \$4000.

Pacific Rim Hospice Society - Tami Jacobsen

- Requested \$1800 to help cover the cost of delivering 3 workshops (Hospice 101, Grief and Loss, Death and Dying) and \$200 to improve their library book loaning program.
- Noted that demand for services has increased significantly and will be introducing a new volunteer training program.

Pacific Rim Whale Festival - Susan Payne

- Requested \$3000 towards educational speakers and cultural events during the 2018 festival.
- Noted that the 2018 program of events was scaled back due to lack of sponsors and volunteers. The popular basket weaving workshop was cancelled due to the District's delay with the Grants in Aid process last fall.
- Any funds received for 2018 will go towards paying upcoming bills.
- The Society will be meeting with stakeholders following this year's event to discuss the future of the festival and the possibility of downscaling.

Surfrider Pacific Rim - Lilly Woodbury

- Requested \$9621 to cover several campaign, activities and functions including: Straws Suck; Hold into your Butt (cannisters); Ocean Friendly Business; Love your Beach Clean, Remote Clean-ups, Ban the bag, Stitch n Beach, Wetsuit reincarnation (recycling); YES Program in Ucluelet School, Chapter Manager, educational film nights in Ucluelet and public meetings.
- Provided an updated project budget for Council's consideration.
- The Pacific Rim Chapter will be hosting its first Surfrider Conference on Meares Island.

Ucluelet & Area Historical Society - Wanda McAvoy

- Wanda McAvoy presented the application made by the George Fraser Committee.
- Requested \$1500 towards the maintenance and beautification of 18 George Fraser Gardens throughout the community.
- Requested \$630 in-kind contribution by waiving facility rental fees for monthly meetings and one-time use of the UAC Hall.

Ucluelet Market Society - Katherine Loiset

- Requested \$5550 to hire a dedicated coordinator for the upcoming market season.
- Noted the Society is anticipating a significant turn-over on the Board at the next AGM in April. Funding a paid staff member will help to ensure the viability of the market.

9. CORRESPONDENCE

9.1 Cannabis Legalization: a Workshop for Local Governments FireWise Consulting Ltd.

2017-005 **It was moved by Councillor Oliwa and seconded by Councillor Mole**
*THAT Council receive correspondence item, "Cannabis Legalization: a
Workshop for Local Governments" for information.*

CARRIED.

9.2 Pacific Rim Whale Festival: Tug-O-Whale Invitation Sue Payne, Coordinator

- Mayor St. Jacques noted the event is cancelled as Tofino had to

withdraw participating this year.

2017-006

It was moved by Councillor McEwen and seconded by Councillor Mole

THAT Council receive correspondence item, "Pacific Rim Whale Festival: Tug-O-Whale Invitation" for information.

CARRIED.

**9.3 Destination Development Strategy Launch Invitation
Destination BC and Tourism Vancouver Island**

2017-007

It was moved by Councillor Mole and seconded by Councillor Oliwa

THAT interested Council members attend the Destination Development Strategy Launch event on March 16, 2018.

CARRIED.

**9.4 Island Good Invitation
Vancouver Island Economic Alliance**

2017-008

It was moved by Councillor McEwen and seconded by Councillor Mole

THAT Councillor Noel attend, if available, the March 27, 2018 event scheduled at Hertel Meats in Port Alberni.

CARRIED.

10. INFORMATION ITEMS

**10.1 Toquaht Nation Receives Investment in New Secret Beach Marina
Island Coastal Economic Trust**

2017-009

It was moved by Councillor Mole and seconded by Councillor Oliwa

THAT Council send a letter of congratulations to Toquaht Nation.

CARRIED.

**10.2 Barkley Community Forest Open House
Barkley Community Forest Corporation**

**10.3 Health Effects of Cannabis
Robert Love**

2017-010

It was moved by Councillor McEwen and seconded by Councillor Oliwa

THAT Council receive information items 10.1, 10.2, and 10.3 as a block.

CARRIED.

11. COUNCIL COMMITTEE REPORTS

**11.1 Councillor Sally Mole
Deputy Mayor January – February**

Westcoast Community Resources Society

- Expecting first Welcome Bay tenants in early April.

- Upcoming meeting March 15th to discuss poverty protocol.

Coastal Family Resource Coalition

- Meeting held March 7th.
- Discussed new funding source available from Clayoquot Biosphere Trust.
- The ambulance service is still looking for volunteer ambulance drivers.
- The School District 70 Board Meeting in Ucluelet to discuss budget is coming up on April 10th. Strong encouragement for people to attend the budget meeting.

Food Bank on the Edge

- Hosting Chowder Chow-down this Saturday, March 18th.
- Floathouse Restaurant raised \$1800 during its opening day fundraiser held March 5th.

11.2 Councillor Marilyn McEwen *Deputy Mayor March – April*

West Coast Multiplex Society

- Meeting held March 5th.
- AGM will be held April 9th at 7 pm at Tin Wis Conference Centre. MP Gord Johns has confirmed his attendance for the AGM.
- Have applied for grants from Canada Post as well as the Co-op Community Spaces program.
- The Clayoquot Biosphere Trust is facilitating a meeting between the West Coast Multiplex Society and the Tofino Pool Society on March 15th.

Wild Pacific Trail Society

- Meeting held March 7th.
- Discussed AGM being scheduled for June 10th at 3 pm at Black Rock Resort.
- Due to new Societies Act the group will introduce a new role of Vice President and run elections for all 14 board positions.
- Organizing a volunteer pruning day on June 10th before the Edge to Edge Marathon.

- Opening of Bog Trail is this Saturday, March 17th at 3 pm.
- Biologist Andy MacKinnon had his University of Victoria students out two weeks ago to develop educational signage for the new Bog Trail and the future Spring Cove section of the trail.

11.3 Councillor Mayco Noel
Deputy Mayor July – October

Tourism Ucluelet

- AGM was held on March 7th.
- The West Coast motel is going to be a new member on the Tourism Ucluelet Board.

Barkley Community Forest Board

- Reminder that tomorrow March 14th is the Open House for the Barkley Community Forest from 3-7 pm at the Toquaht Nation Office.

11.4 Councillor Randy Oliwa
Deputy Mayor May – June

There were no committee reports from Councillor Oliwa.

11.5 Mayor Dianne St. Jacques

Alberni-Clayoquot Regional District Board

- Board is currently going through budget deliberations.
- Heard from McLean Mill National Historic Site regarding their activities. They have a restaurant now, live music regularly, working on education, opening up a campground, and operating April through December and employ over 30 people.
- Attended a Hospital meeting regarding the Tofino Regional Hospital. The Tofino Regional Hospital has formed a sub-committee to begin working on plans for a new hospital and engage with Island Health.

=> Other Reports

- Attended Tourism Ucluelet meeting to install the new Board members.
- OCP Open House held March 8th was a success with over

- 80 community members attending.
- Minister Lara Popham is visiting the region March 25-27th and is requesting tours of both fish plant facilities.

2016-11

It was moved by Councillor Oliwa and seconded by Councillor Mole.

THAT Council receive the committee reports as presented.

CARRIED.

12. REPORTS

12.1 Grants in Aid and Council Contributions for 2018

Carolyn Bidwell, Chief Financial Officer

CAO Mark Boysen provided clarification on the different types of applications before Council. Applicants are requesting monies for projects and/or in-kind contributions to waive facility rental fees.

Council deliberated on each application to determine whether it satisfied the criteria for Grants in Aid funding or aligned with the District's objectives.

Council directed staff to look at alternate funding models for:

- Ucluelet Secondary School scholarships and field trip amounts. Staff to confirm requested amounts for 2018 and whether funds can come out of the operating budget for Council Contributions.
- Ucluelet & Area Historical Society's request to purchase materials for maintaining historical gardens. Staff to review if support for maintaining these gardens should come under the parks operating budget.
- Surf Rider Pacific Rim request for remote clean-up project - staff to check if there are any funds remaining from Tsunami Debris cleanup project.

Council directed staff to prepare an updated table of Grants In Aid applications for approval at the March 20, 2018 Special Council Meeting with the following figures:

- Pacific Rim Hospice Society - \$2,000
- Surf Rider Pacific Rim - \$2,000
- Pacific Rim Arts Festival - \$4,000 with the stipulation that the monies be used to leverage matching funds from the BC Arts Council.
- Pacific Rim Whale Festival - \$1,500 and noted they can re-apply in the Fall for 2019 funding.
- Food Bank on the Edge - \$2,000

- Army Navy & Air Force Veterans - \$1,875 for the cenotaph and to assist with the cost of property taxes as several community groups are provided with meeting space at no cost.
- Ucluelet Market Society - \$2,500 with the direction that they approach Tourism Ucluelet for assistance with advertising and signage.
- Junior Canadian Rangers - \$500

Council suggested new criteria for an updated Grants in Aid policy:

- Setting a maximum amount per request.
- Making staffing costs ineligible.

2017-012 **It was moved by Mayor St. Jacques and seconded by Councillor Oliwa**
THAT Council extend the regular meeting time past 10 pm as per Council Procedures Bylaw.

CARRIED.

2017-013 **It was moved by Mayor St. Jacques and seconded by Councillor McEwen**
THAT Council move recommendation 2 of report item, "Grants in Aid and Council Contributions 2018" which states:

2. THAT Council approve funding applications for Council contribution requests for facility use and lease payments as outlined in the attached schedule.

CARRIED.

13. OTHER BUSINESS

13.1 There was no new business.

14. QUESTION PERIOD

14.1 There were no members of the public who wished to speak.

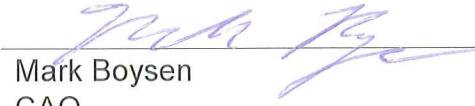
15. ADJOURNMENT

15.1 Mayor St. Jacques adjourned the regular meeting at 10:28 pm.

CERTIFIED CORRECT: Minutes of the Regular Council Meeting held on Tuesday, March 13, 2018 at 7:30 pm in the George Fraser Room, Ucluelet Community Centre, 500 Matterson Road, Ucluelet, BC.



Dianne St. Jacques
Mayor



Mark Boysen
CAO